



Lincoln Public Schools
Lincoln, Nebraska
6800 MONTEREY DRIVE • LINCOLN, NE 68506
(402) 436-1990 • (FAX) 436-1948

PLAN FOR MEETING OUTSIDE OF SCHOOL

TeamMates Mentoring Program
Lincoln Public Schools

This meeting plan covers: Summer School Year Semester 1 Only Semester 2 Only Single Event

Please briefly outline your plans for the time designated:

(Example: To meet weekly at the public library for one hour or to meet weekly during the summer for a soda at the local restaurant).

Please sign below if you agree to these outside of school visits. Your signatures indicate that you agree to accept responsibility for these visits. All parties involved must sign the plan in order for it to be valid. **The parents/legal guardian and the student must also sign and deliver the attached Consent and Release Form prior to meeting outside of school.**

Mentors should maintain a record of meetings for reporting to coordinator.

- It is mandatory that a mentor and their student be accompanied by a third party when not in the school setting.
- It is mandatory that a mentor and their student be accompanied by a third party when a mentor provides transportation for their student. This includes transportation to or from a public location.
- The amount of personal auto liability insurance that a mentor must have in place is \$100,000/\$300,000 (each person/each accident respectively).
- Mentors should also provide:
 1. A copy of a valid Driver's License
 2. Proof of automotive insurance
 3. Proof of liability insurance documenting coverage amount

Please submit this completed form to the local TeamMates Coordinator.

Parent/Guardian Signature

Date

Youth TeamMate Signature

Date

Adult Mentor Signature

Date

Mentor's Date of Birth

Driver's License #

Identify state where vehicle is licensed

FOR LOCAL TEAMMATES OFFICE USE ONLY

- Valid Driver's License Proof of Automobile Insurance Proof of Liability Insurance Documenting Coverage Amount
 All Background Checks Completed

Local Chapter Forward to:

DeEtta Vrana, Executive Director
TeamMates Mentoring Program

Date